



## WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL TO BE HELD ON TUESDAY 1<sup>ST</sup> APRIL, 2025,**  
AT WOULDHAM VILLAGE HALL (Members of the public welcome)

1. **Apologies for Absence**
2. **Approval of the Minutes Monthly Meeting held on 4<sup>TH</sup> March, 2025**
3. **Matters arising from the Minutes (if not covered in agenda)**
4. **To receive Declarations of Interest**
5. **External Reports**
  - Borough Council
6. **Community Safety**
  - **Police**
  - **Neighbourhood Watch**

Mason Lane - Between 27/2/25 and 3/3/25. Somebody stole a red BMW from a driveway.  
Court Road, Burham - 9/3/25 Somebody smashed the front door of a home  
Laker Road – 13/3/25. Somebody stole items from a truck.
  - **Speedwatch**
7. **Administrative and Finance Matters**
  - Signing of payment request
  - Review and adopt new NALC Financial Regulations
  - Review of Annual Accounts and Budgets
  - Review of Asset Register
8. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
9. **Planning**
  - 9.1 **Planning Applications Received/Commented on:**

**25/00420/PA DOWNS FARM, PILGRIMS WAY** Non Material Amendment to planning permission TM/22/02876/FL to vary condition 2 (Approved plans) to extend the approved basement to encompass the entire underground level
  - 9.2 **Planning Consent Issued:**

**24/02018/PA 146, High Street, Wouldham.** Demolition of existing conservatory and construction of new single storey rear extension, conversion of garage to habitable room with main entrance porch relocated to the front elevation, conversion of loft space with dormers to front and rear. Outbuilding to rear garden comprising of a Gym/games room with shower facility

**25/00086/PA 223, High Street,** Vary to condition 4 (ancillary use) of planning permission TM/22/02637/FL (Proposed single storey extension to provide annex accommodation) to allow renting out of annex and removal of wording South View together with works to remove link door
  - 9.3 **Planning applications refused/withdrawn:**
  - 9.3 **Other Planning issues:**

**10. Roads, Footpaths & Lighting**

- Update on ongoing actions from previous meetings
- Potholes
- Camera/Enforcement at No Entry
- Knowle Road speeding
- Approval to separate timers for Hall Road lights to enable school car park lights to be turned off during weekends without Hall Road going off too.

**11. Open Spaces**

- **Update on ongoing actions from previous meetings**
- Equipment,
- Play area surfacing
- Benches
- **Current Issues: -**

**12. Village Hall**

- Update on current situation – Final transfer arrangements

**13. Health & Safety/Risk Management - Concerns Raised**

- Update on actions from previous meetings
- Defibrillator checks
- Life Buoys checks
- Village Hall

**14. General Village business:**

- Discuss and approve items for the Community Newsletter.
- Feedback and questions to be raised at the next PPP meeting
- Upcoming events: BIG Spring Clean, BIG Lunch, V E Day planning, Family Advice & Activity Day
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**15. Correspondence Received/Sent**

**16. Date of Next Meeting: Tuesday 6<sup>th</sup> May, 2025. AGM 7PM followed by Full Council Meeting at 7.30pm in the Village Hall –**

**17. Items from Councillors, Chairperson and Clerk for NEXT Agenda.**

**18. Close**

**Tina Miles,  
Clerk, Wouldham Parish Council**

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