



WOULDHAM PARISH COUNCIL - To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**
TO BE HELD ON **TUESDAY 7TH OCTOBER, 2025, 7.30 PM** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

- 1. Apologies for Absence**
- 2. Approval of the Minutes of the Monthly Meeting held on
2nd September, 2025**
- 3. Matters arising from the Minutes (if not covered in agenda)**
- 4. To receive Declarations of Interest**
- 5. External Reports**
- 6. Community Safety**
 - 6.1 Speedwatch – Update from Co-ordinator
 - 6.2 Neighbourhood Watch/Police

Wouldham Church: 10/9/25. Somebody gained entry to a church and stole multiple items.
- 7. Administrative and Finance Matters**
 - 7.1 Signing of payment request
 - 7.2 Review of External Auditors report
 - 7.3 Co-option
 - 7.4 Budget 1/2 year review
 - 7.5 Precept projects
- 8. Planning Applications:**

25/01476/PA: IVY COTTAGE, 740, PILGRIMS WAY. Proposed barn conversion to a residential 1 x 2-bed dwelling and associated landscaping alterations

25/01321/PA: POOH CORNER, 6, TRAFALGAR CLOSE. Part retrospective to amend planning application TM/23/03056 (Demolition of existing side extension and construction of a two storey annex providing accommodation for elderly relative, maintaining access into the building. Internal lift in the place of the stairs, when stairs become an issue) to include a first floor balcony

 - 8.1 **Planning Consent Issued/Approved:**

25/01379/PA: KEEPERS LODGE, COMMON ROAD. Proposed change of use of existing building 7 and the redevelopment of the Site to provide 1 x 3- bedroom residential self-build dwelling

25/01207/PA: 8 WALTER BURKE. Dropped kerb and conversion of the front garden into driveway area for car parking
 - 8.2 **Planning applications refused/withdrawn: NONE**
 - 8.3 **Other Planning Issues:** 2 Planning Enforcement queries submitted: Portacabin on KCC land at School Lane and excavation work/extension on Pilgrims Way.

9. Roads, Footpaths & Lighting

9.1 Updates: (CCW)

10. Open Spaces

10.1 Updates: (LC)

10.2 Recreation Ground - update on structural survey, works needed, licences

10.3 Common –

10.4 Allotments – Inspection report

11. Village Hall

11.1 Update on current situation -

12. Health & Safety/Risk Management - Concerns Raised

12.1 Defibrillators Update – (JM)

12.2 Life Buoys – (JM)

12.3 Public outdoor space – Arrangements for playground repairs

13. Members of the Public (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).

14. General Village business

14.1 Discuss and approve items for the Community News

14.2 Feedback and questions to be raised at the next PPP meeting

14.3 Purchase of Poppy Wreath, representative at Remembrance Service and putting up poppies.

15. Correspondence Received - Letter from RBLI

16. Date of Next Meeting **Tuesday 4th November, 2025.** 7.30pm at the Village Hall –

17. Items from Councillors, Chairperson and Clerk for NEXT Agenda.

18. Close

Tina Miles
Clerk Wouldham Parish Council

2nd October, 2025