



WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE
PARISH COUNCIL

TO BE HELD ON **TUESDAY 3RD DECEMBER, 2024**, AT WOULDHAM VILLAGE
HALL

Members of the Public and Press are welcome to attend

AGENDA

1. **Apologies for Absence**
2. **Approval of the Minutes Monthly Meeting held on 5th November, 2024**
3. **Matters arising from the Minutes (if not covered in agenda)**
4. **To receive Declarations of Interest**
5. **External Reports**
 - Borough Council
6. **Community Safety**
 - Neighbourhood Watch
 - Speedwatch
7. **Administrative and Finance Matters**
 - Signing of payment request
 - Co-options
 - Precept Projects and reserves ongoing adjustments
 - Internal audit date confirmed
8. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
9. **Planning**
 - 9.1 **Planning Applications Received/Commented on:**

24/01818/PA	23, RAVENS KNOWLE, Single storey rear extension (Resubmission of TM/22/01481/FL)
24/01807/PA	22, RAVENS KNOWLE, Single storey rear extension
 - 9.2 **Planning Consent Issued: NONE**
 - 9.3 **Planning applications refused/withdrawn: NONE**
 - 9.4 **Other Planning issues:**
10. **Roads, Footpaths & Lighting**
 - Update on actions from previous meetings - Camera/No Entry, Knowle Road speeding
 - Current Issues - Appoint Cllr Church to working group

11. **Open Spaces**

- Update on actions from previous meetings – Solar lights, equipment, surfacing, benches
- Current Issues: - Appoint Cllr Church to working group and remove Cllr Bell
- Allotments -
- Grounds maintenance:
- Common

12. **Village Hall**

- Update on current situation – Handover to PC due Jan 2025.

13. **Health & Safety/Risk Management - Concerns Raised**

- Update on actions from previous meetings
- Update on Emergency Planning
- Defibrillator checks
- Life Buoys checks
- Village Hall
- Bouncy Castle Risk Assessment

14. **General Village business:**

- Discuss and approve items for the Community Newsletter.
- Update on Infrastructure Improvement Plan
- Feedback and questions to be raised at the next PPP meeting
- V E Day planning motion to approve band and agree quote for tables & Chairs

15. **Correspondence Received/Sent** – Email to Medway Green School re parking

16. **Date of Next Meeting:** Tuesday 7th January, 2025. 7.30pm at the Village Hall

17. **Items from Councillors, Chairperson and Clerk for NEXT Agenda.**

18. **Close**

**Tina Miles,
Clerk
Wouldham Parish Council**